



119 Adkisson Way Taft, CA 93268 (661) 765-7234

BOARD MEETING MINUTES

Thursday, March 26, 2020, at 2:00 pm

1. **CALL TO ORDER**

Board President, Eric Cooper, called the meeting to order at 2:05 pm. Virginia Miller led the Pledge of Allegiance. Those present were:

Eric Cooper	Board President
Adele Ward	Board Vice President
Virginia Miller	Board Secretary/Treasurer
Jan Ashley	Board Member (via telephone)
Darren Walrath	Board Member
Gerald Starr	Executive Director
Ryan Shultz	Director of Clinic Operations
Robyn Melton	Clerk of the Board

In attendance, Dr. Ron Ostrom, Medical Director, Clinic Director, Summer Wood-Luper, and Doug Keeler.

2. **PUBLIC INPUT** None

3. **APPROVAL OF MINUTES**

The Board meeting Minutes of Thursday, February 27, 2020, and Emergency Board Meeting minutes of Monday, March 16, 2020, were reviewed. The Minutes were approved by the Board of Directors.

4. **FINANCIAL REVIEW**

- A. The Financial Statements of February 2020 were reviewed by District CPA Kelly Hohenbrink. After discussion, Adele Ward made a Motion to approve the February 2020 financials to file for Audit. Virginia Miller Seconded. Motion carried.

5. **ADMINISTRATIVE UPDATE/CONSTRUCTION PROJECT UPDATE/ADMINISTRATIVE STAFF**

- A. The activities report was reviewed with some additional comments from staff and is attached for informational purposes only. No Action
- B. Authorized Agent Report is attached for informational purposes only. No Action at this time.

6. **BOARD COMMITTEE REPORTS**

- a. Finance Committee- No further updates at this time.
- b. Facilities Committee- No further updates at this time.
- c. Community Outreach Committee- A Disaster Preparedness meeting needs to be scheduled quickly, to set in place guidelines for the District to follow during the Covid -19 outbreak.
- d. Personnel Committee- No further updates at this time.

7. **BOARD MEMBER INPUT**

Jan Ashley- Thank you to the Clinic staff for working hard during this pandemic.

Ginny Miller- Thank you to staff for all the hard work, and doing your best during this trying time.

8. **CLOSED SESSION**

Adele Ward made a Motion to enter into Closed Session. Virginia Miller Seconded. The Board entered into the Closed Session at 3:02 pm.

9. **OPEN SESSION**

The Board returned to Open Session at 4:25 pm. Closed Session was utilized to speak with District legal counsel.

10. **ITEMS FOR FUTURE AGENDAS** None at this time.

11. **ADJOURNMENT**

At 4:25 pm, Adele Ward made a motion to Adjourn, Darren Walrath seconded. Motion carried. The Board Meeting of March 26, 2020, was Adjourned.

Respectfully Submitted:


Virginia Miller, Board Secretary/Treasurer

The next regular Board Meeting is scheduled for Thursday, April 23, 2020, at 2:00 pm.